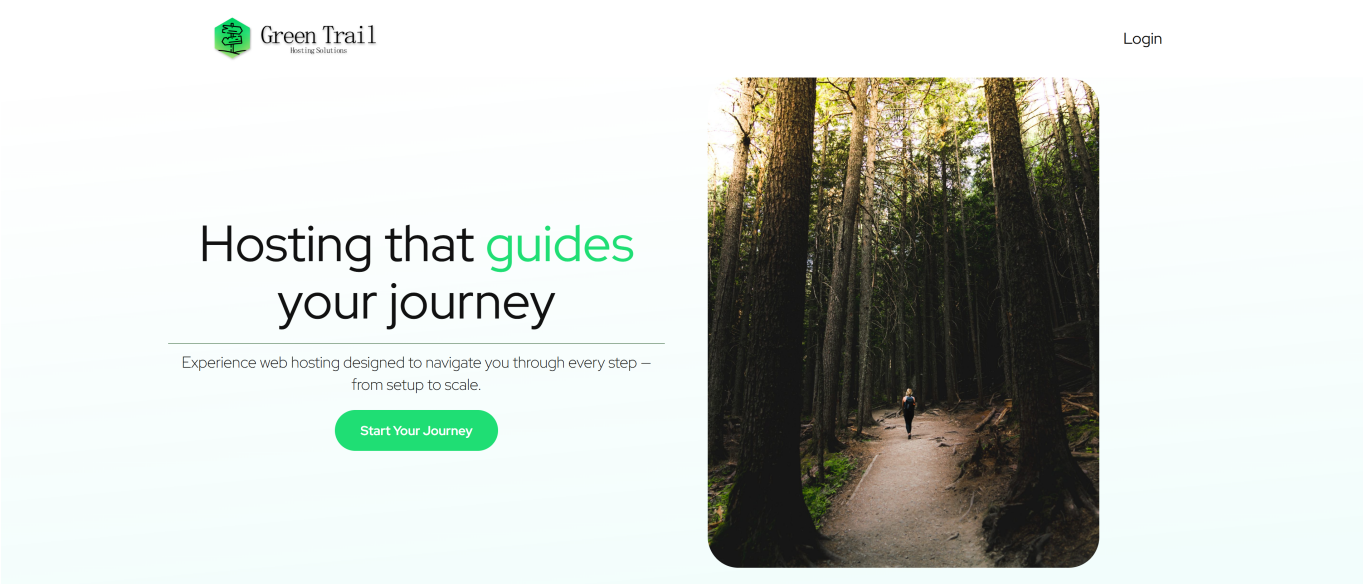
Place a New Order

This guide explains how to place a new order with Green Trail Hosting. You can order website hosting with a domain, hosting for a domain registered elsewhere, or a domain by itself.

New Customers

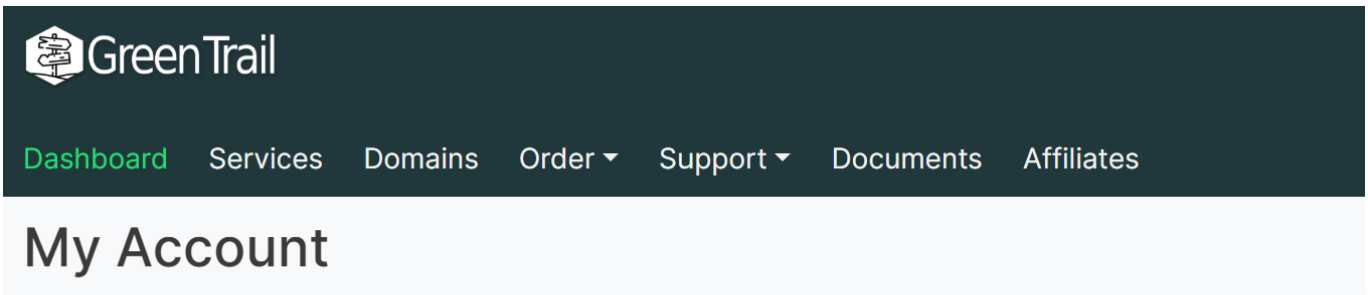
Go to greentrailhosting.com and select **Start Your Journey**.



Existing Customers

Existing customers can start from the Green Trail Hosting website or place an order directly through the billing console.

1. Go to billing.greentrailhosting.com and sign in.
2. In the navigation bar, select **Order**.
3. Select **New Order**.



Choose What You Want to Order

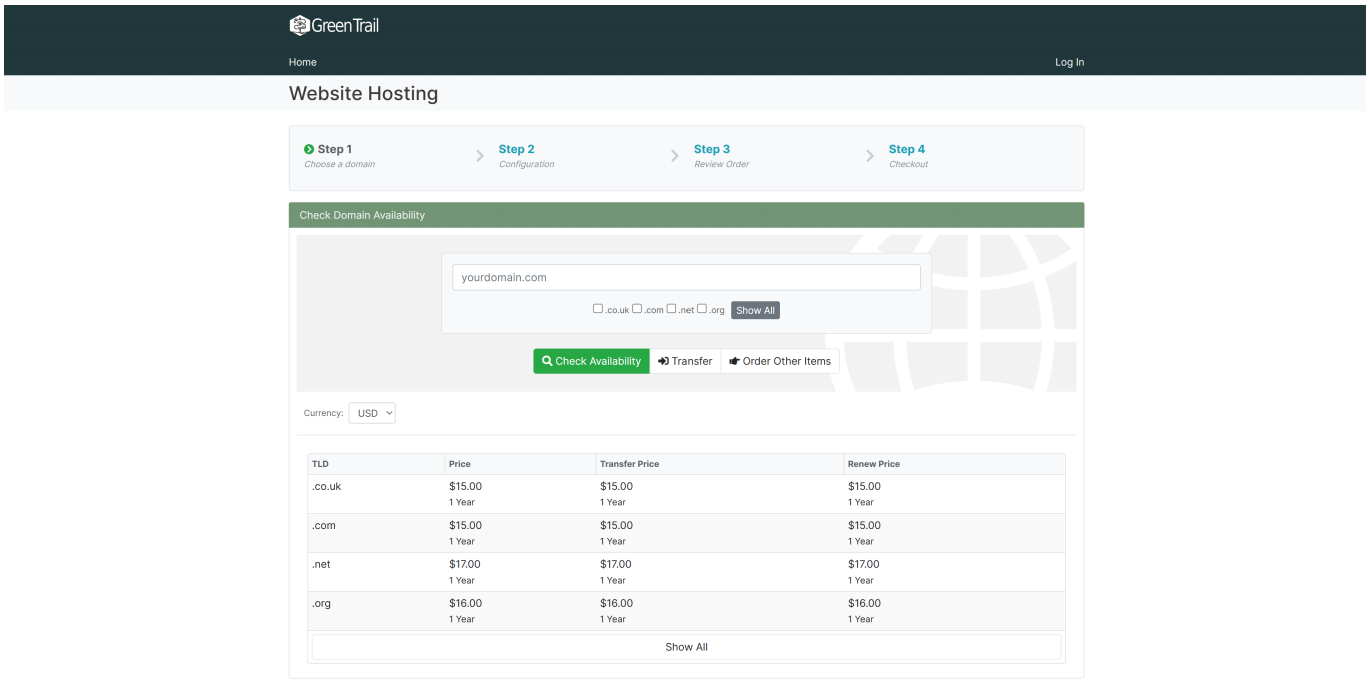
On the main order page, select the option that best matches your needs:

1. **Website Hosting**
   Select this option when you need website hosting and want to register or transfer a domain as part of the order.
2. **Website Hosting with No Domain**
   Select this option when you already have a domain registered with another provider and do not want to transfer it to Green Trail Hosting.
3. **Domain Only**
   Select this option when you only want to register or transfer a domain and do not need website hosting.

Search for a Domain

After selecting **Website Hosting**, you will be taken to the domain search page.

Enter the domain name you would like and select **Search**. The results will show whether the domain is available and its yearly registration cost.

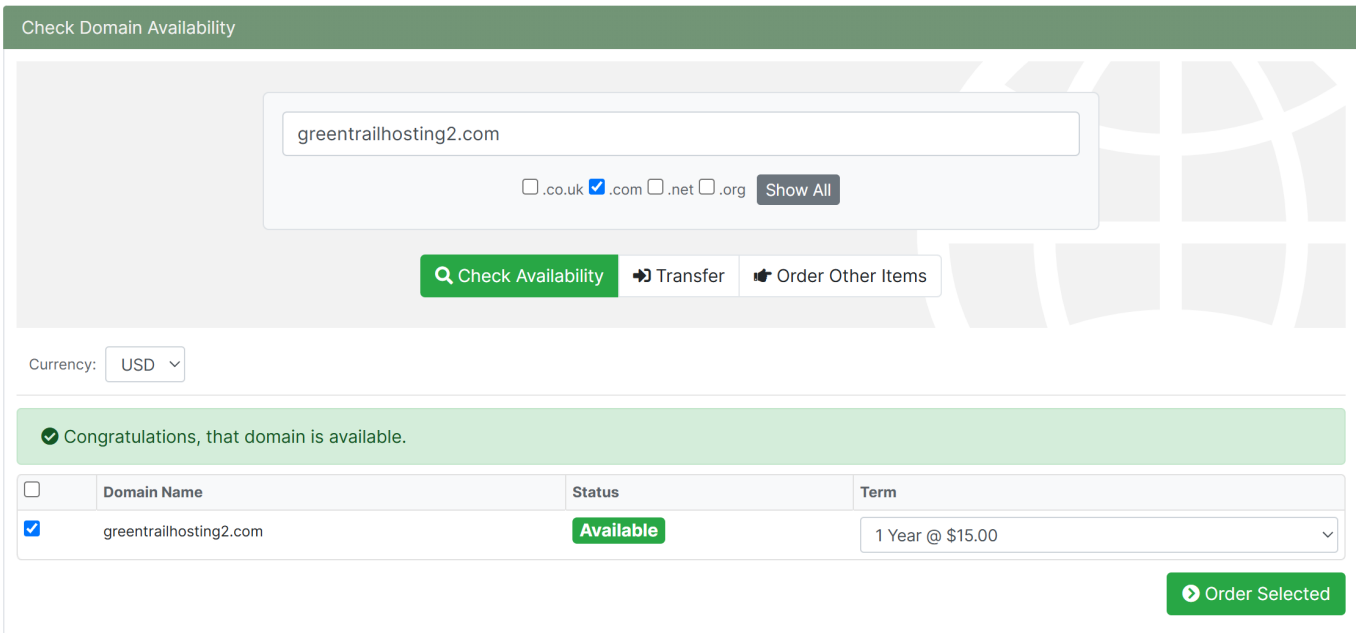


If you already own a domain and are ready to transfer it to Green Trail Hosting, select the **Transfer** button and enter the domain name you want to transfer.

Before transferring a domain: Make sure the domain is unlocked at your current registrar and that you have its transfer authorization code. Some domains may also be subject to transfer restrictions.

Select Your Domain

Once you find the domain you want, select it and click **Order Selected**.



Review the Domain Configuration

The domain configuration page displays the nameservers that will be assigned to the domain.

If Green Trail Hosting will manage both your domain and hosting, you normally do not need to change anything. Review the information and select **Next**.

Configure Your Services

On the service configuration page, select the services you want to include with your order:

- **Hosting:** Select this option when you want to host a website. Hosting is required to store and publish a website through Green Trail Hosting.
- **DNS Management:** Select this option when you only want Green Trail Hosting to manage the DNS records for your domain and do not need website hosting.

Important: DNS Management does not include website hosting.

Review Your Cart

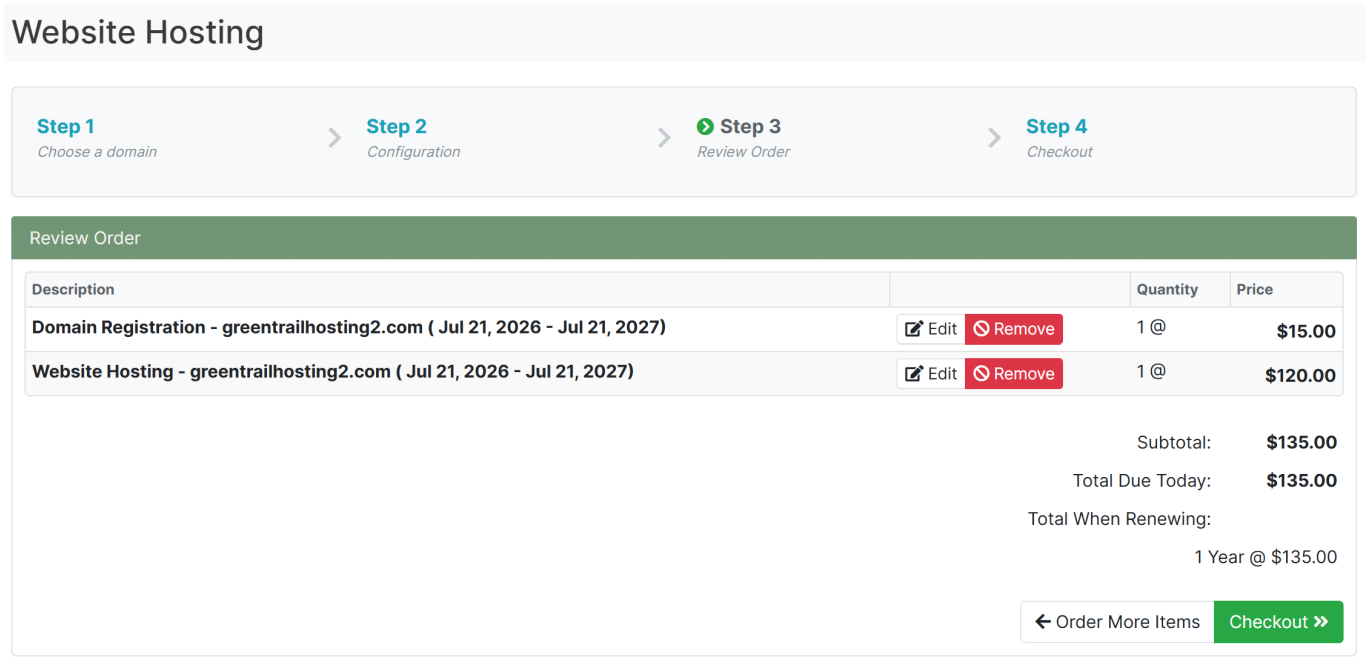
After configuring your services, you will be taken to your shopping cart.

Review the following information before continuing:

- The selected domain name
- The domain registration or transfer period
- The selected hosting or DNS service
- Any setup fees or recurring charges
- The total cost of the order

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When everything is correct, continue to checkout.



Complete Checkout

New customers will need to enter their contact, account, and billing information. This information will be used to create a new Green Trail Hosting account.

Create a secure password and verify that your email address is correct. Important account, billing, and service notifications will be sent to this address.

Existing customers can sign in to their current account if they are not already logged in. They may then be prompted to select existing contact details and a saved billing method.

Review the order total, billing information, and any applicable terms. Submit the order when you are ready to complete the purchase.

Order Successful

After checkout is completed successfully, you will see an order confirmation page. You may also receive confirmation and service activation emails.

Some services may be available immediately. Domain registrations, domain transfers, payment reviews, or service provisioning may require additional processing.

Your order is complete. Keep your confirmation information for your records and check your email for any required next steps.

For help accessing and managing your new services, see Logging into Billing Portal or **Sign In to**

the Service Console for the next steps in your journey.

Unique solution ID: #1000
Author: Samuel
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